(University/Institution Letter Head)

**INVOICE**

 **Date: \*\* month 20\*\***

To

The Director

Indo-German Science & Technology Centre

Ground Floor, Block – II, Technology Bhavan

New Mehrauli Road, New Delhi – 110016, India

**Invoice for expenses towards Paired Early Career Fellowship in Applied Research (PECFAR) for a period of \_\_\_\_\_\_\_\_\_(tenure) starting from \_\_\_\_\_\_(start date).**

\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the German awardee), \_\_\_\_\_\_\_\_(Name of the Parent Institution) will be undertaking a networking & research visit to \_\_\_\_\_\_\_\_\_\_\_\_\_\_( Name of the Host Institution) for a period of \_\_\_\_\_\_\_( Fellowship tenure) from \_\_\_\_\_\_\_\_(Start date of the visit) under the auspices of the Indo-German Science & Technology Centre (IGSTC), New Delhi, India.

The sanctioned grant for undertaking the networking & research visit (includes Fellowship and single round trip air fare including visa fees and medical/travel insurance) is € \*\*\*\*\* (in words only).

Indo-German Science & Technology Centre is requested to transfer the amount of € \*\*\*\*\* the University/Institution account as per details given below at the earliest.

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| --- | --- |
| Name of the Institution |  |
| Address of the Institution |  |
| Bank Name  |  |
| Bank Address |  |
| Account No. |  |
| IBAN No. |  |
| Swift/sort code of the Account |  |

The Utilisation Certificate (UC)/Statement of Expenditure (SE) along with consolidated Fellowship completion report will be made available to IGSTC by the Institution & the Awardee after the completion of the visit to India.

 (Signature with stamp)

 Name

 Address