



**INDO-GERMAN SCIENCE & TECHNOLOGY CENTRE**  
Plot No. 102, Institutional Area, Sector - 44, Gurgaon - 122003, India

**Vacancy Advertisement: 03/2019**

**Position: DIRECTOR**

The Indo-German Science and Technology Centre (IGSTC) is an autonomous registered society established in 2010 under an inter-governmental MoU between the Government of India and the Government of Germany. The mandate of the bi-national Centre is to promote research partnership of industrial relevance.

**IGSTC invites applications for the position of Director** as per the details given below:

**Tenure of Appointment:** The appointment will be purely temporary and contractual/on deputation for a term of three years, with the possibility of performance-based renewal of additional three years.

**Candidate Profile:** The Director should be an Indian national with an accomplished scientific and /or technological background as per the details available in the IGSTC website.

**Essential Qualification:** Doctorate degree in Science/Engineering with 12 years of post-qualification experience in academic/research and research management.

**Age Limit:** The age limit should be up to the age of 56 years as on date of advertisement.

**Compensation Package:** Annual compensation package for the above position will be in the range of about Rs.37-55 lakhs including allowances/perks such as House Rent Allowance, Medical Insurance and OPD Reimbursement, Transport Allowance/Vehicle, Leave Salary and Pension Contribution in case of deputation, EPF & Gratuity for others, Leave Travel Assistance, etc. as per the rules of IGSTC. However, higher start may be considered depending upon qualification, experience and other credentials. Salary will be paid in Indian Rupees.

**Duty Location:** Delhi/NCR, India. The position requires travelling in India and Germany.

**Application procedure:** Interested persons should send their applications to [admin.igstc@igstc.org](mailto:admin.igstc@igstc.org) with:

- a detailed CV as prescribed in the website of IGSTC.
- a statement of vision about the organization and your role as Director of IGSTC. (1-2 pages)

Application should be forwarded through proper channel and the deadline of application is

**11:59 p.m. IST, 20<sup>th</sup> August, 2019.**

Please visit [www.igstc.org](http://www.igstc.org) for detailed advertisement



**INDO-GERMAN SCIENCE & TECHNOLOGY CENTRE**  
Plot No. 102, Institutional Area, Sector - 44, Gurgaon - 122003, India

**POSITION OF DIRECTOR**

The Indo-German Science and Technology Centre (IGSTC) [www.igstc.org](http://www.igstc.org) is an autonomous body established in 2010 under an inter-governmental MoU between the Government of India and the Government of Germany. The mandate of the bi-national Centre is to promote research partnership of industrial relevance. The joint funding allocation for the Centre is presently at the equivalent of 8 million Euros annually. The Centre has a modest staff strength and works closely with the German Project Office in Bonn, Germany.

**IGSTC invites applications for the position of Director** as per the details given below:

**Tenure of appointment:** The appointment will be purely temporary and contractual/on deputation for a term of three years, with the possibility of performance-based renewal of another three years.

**Position description:** Director serves as the Chief Executive of the IGSTC and is responsible towards providing vision, leadership and direction, both operational and financial to the Centre. His/Her mission will be carried out under the umbrella of the Indo-German Joint Committee on S&T, responsible for defining the priorities and directions of scientific and technological cooperation between Germany and India. In discharging the responsibilities, the Director is overall guided by the directives of the Governing Body of the IGSTC and therefore reports to the two Co-Chairs. He is responsible for the proper administration of the affairs and funds of the Centre.

The main functions of the Director are as follows:

- coordinate, catalyze and support bilateral ST&I program portfolio.
- propose new initiatives and promote strategic partnerships to strengthen Indo-German science and technology cooperation under various inter-governmental initiatives and agreements.
- harness the scientific and technological synergies on issues of common interest by linking nationally funded initiatives.
- create awareness and opportunities aimed towards fostering bilateral scientific and technological cooperation.
- elaborate novel approaches to strengthen public-private partnership by developing academia-industry connecting programs that fosters industrial research, innovation and techno-entrepreneurship.

- leverage extramural funds from academic institutions, national/federal agencies, industries and any other partners to add new programs and ensure the proper use of financial resources allocated to the Centre.
- guide, motivate and provide leadership to the staff based in India office towards smooth, effective and collegial execution of various programmatic activities.
- work in close partnership with the Department of Science and Technology, India, the Federal Ministry of Education and Research, Germany, the Science and Technology Division of the German Embassy in India and the Indian Embassy in Germany, and the German Project Office of IGSTC.
- devise dissemination and publication tools for effective organizational outreach both in India and Germany.
- undertake any other specific action as required by the Governing Body of the IGSTC.

**Candidate profile:** The Director shall be an Indian national with an accomplished scientific and/or technological background.

**Essential qualification:** Doctorate degree in Science/Engineering with 12 years of post-qualification experience in academic or industrial research and research management.

**Desirable experience and soft skills:**

- Professor/Associate Professor in Academic Institutions or University or Senior Scientist at a similar level in a Research Establishment or a R&D Laboratory or Scientific Officer/Scientist in Government Department/Agency.
- Experience in administering national and/or international programmes in Science, Technology and Innovation, preferably between India and Germany. Alternatively, experience in implementing joint international research projects, preferably between India and Germany. Candidates with experience in handling programmes and projects with involvement of industries will be given preference.
- Knowledge of both the Indian and German scientific & technological community and systems.
- Experience in developing and implementing programs which includes programmatic activities, policy making, staffing, budgetary outlays and outreach.
- Administrative and managerial expertise including financial oversight, control and fund-raising.
- Demonstrated ability to effectively interact with the ministerial and scientific leadership in India and Germany, and with scientists, technologists and administrators in government agencies, academia, laboratories and industries.
- Ability to devise and implement concepts and strategies, e.g. for the future development of the Centre.
- Ability to efficiently motivate and integrate the members of his/her team. Hands on R&D experience demonstrated by scientific publications/patents/policy making is desirable.
- Knowledge of German language will be highly desirable.

**Age:** Below Fifty Six years on the date of advertisement.

### Compensation package:

- Annual Compensation Package ranging between INR 37-55 Lakhs depending upon qualification, experience and other credentials.
- It is inclusive of Allowances/Perks such as House Rent Allowance, Medical Insurance and OPD Reimbursement, Transport Allowance/Vehicle, Leave Salary and Pension Contribution in case of deputation, EPF & Gratuity for others, Leave Travel Assistance etc., as per the rules of IGSTC.
- Salary will be paid in Indian Rupees.

**Duty location:** Delhi/NCR, India. The position requires travelling in India and Germany.

### Application should include:

- i) A detailed CV with address (tel/e-mail); date of birth; academic qualifications; present position held with salary and job responsibilities; previous jobs held in chronological order with responsibilities; significant professional achievements; along with names and addresses of at least three referees.
- ii) A statement of vision about the organization and your role as the Director of IGSTC (max 2 pages).

Application should be forwarded through proper official channel. Applicants may submit the advance copy of complete application to [admin.igstc@igstc.org](mailto:admin.igstc@igstc.org) as a **single attachment** in MS Word/PDF file.

The hard copy of the application, duly forwarded through official channel, should reach to:

**Manager (Accounts & Administration)**

Indo-German Science & Technology Centre (IGSTC)

Plot No. 102, Sector - 44

Gurgaon - 122003, INDIA

E-mail: [admin.igstc@igstc.org](mailto:admin.igstc@igstc.org)

Tel: +91-1244929400

**The deadline for application submission is 11:59 p.m. IST, 20<sup>th</sup> August 2019**



## Application Format for the Position of Director, IGSTC

<b>A. Personal Particulars</b>	
Position Applied for	
Name in Full (in block letters)	
Gender (male/female)	
Marital Status (married/unmarried)	
Date of Birth (as in Secondary School Certificate, in dd/mm/yyyy)	
Father/Husband's Name	
Mother's Name	
Nationality	
State of Domicile	
Mailing Address (in block letters) with PIN Code	
Permanent Address (in block letters) with PIN Code	
E-mail Address	
Mobile Number	
Telephone Number (residence)	
Computer Skills	
Language(s) known	
Knowledge of German Language	
Any Other Skills	

**B. Educational Qualifications** (Please add additional degree/diploma/any other additional qualifications, if any):

Degree/Certificate	Year of Passing	School/Institute/University & Location	% of Marks
Class X			
Class XII			
Bachelors			
Masters			
Doctorate			
Any other			

**C. Experience Details:** Details about previous/present employment (starting with latest Job)

Period From - To (dd/mm/yyyy)	Organisation Name & Address	Position Held	Assignment/Work Profile	Salary Last Drawn
1.				
2.				
3.				

## Declaration

I hereby declare that the information given in the application form are true and complete to the best of my knowledge and belief (may use scanned signature).

**Date:**

**Signature of Applicant:**

**Place:**

**Name:**

Attach your photograph in jpeg format in the space below:

