



## **INDO-GERMAN SCIENCE & TECHNOLOGY CENTRE**

Plot No. 102, Institutional Area, Sector - 44, Gurgaon - 122003, India

Advertisement No. IGSTC/2017-18/01

Position : SCIENTIFIC OFFICER

**IGSTC invites applications for the position of Scientific Officer** as per the details given below:

**Tenure of Appointment:** The appointment will be contractual/on deputation for a term initially for one year, extendable thereafter.

### **Essential Qualification / Conditions:**

- PhD in Science/Engineering/Similar areas
- Minimum 5 years research/development experience
- Indian citizen/NRI
- Excellent oral and written communication skills in English
- Ability to work to deadlines independently, and as part of a team

### **Desirable**

- International experience (working experience in a foreign institute/university/organization)
- Grants management/science funding experience
- Industry experience
- Administrative experience within the context of a research funding organization or a university

### **The Scientific Officer is expected to have:**

- Ability to understand research proposals and identify appropriate peer reviewers
- Attention to detail
- Commitment to high standards
- A strong desire to develop and apply administrative and business process skills
- Ability to work in a team
- Keen to work in a business environment with close links to scientific research

The remuneration for the post will be based on qualification and experience. Please apply only if you fulfil all the “Essential Qualifications / Conditions”.

**Application procedure:** Interested candidates should fill the application format, available in the website – [www.igstc.org](http://www.igstc.org) and attach a recent photograph in jpeg format. Additionally, please attach a detailed CV of 2-3 pages, a cover letter stating why you are suitable for the position (max 1 page) and copies of all the certificates/supporting documents.

Completed application should be sent to [admin.igstc@igstc.org](mailto:admin.igstc@igstc.org) specifying position applied in the subject line of E-mail.

Applicants working in Government/Autonomous bodies should submit their application through proper channel or else may have to produce ‘NOC’, if shortlisted and called for interview. The deadline of application is 16/04/2018.

**Please note:**

- Application after due date will not be entertained.
- Application not in the specified / prescribed format will summarily be rejected.
- Candidates applied against IGSTC posts earlier may reapply, if fulfilling all the requirements in the advertisement.
- Only shortlisted candidates will be contacted for further processing