



Statement of Expenditure for the period from:

Details of the Small Immediate Need Grants (SING)

Name of the Awardee	
Name of the Parent Institution	
Name and Affiliation of the Host Collaborator	
Title of SING award	
IGSTC Award Letter No. & Date	
Start Date of the Award	
Tenure	

Details of the Expenditure

S. No	Budget heads (as per the Award Letter)	Amount sanctioned	Amount received	Expenditure incurred	Unspent balance	Balance to be received/refunded
1	Heads need to be incorporated					
2						
3						
4						
5	Interest received, if any					
Total						

Total grant sanctioned by IGSTC	
Total grant received from IGSTC	
Total expenditure incurred	
Any interest, if earned	
Unspent/Excess if any	

Note: Travels at actuals and supporting documents to be submitted.

Awardee

Accounts/Finance Officer

Institution/Industry (Head)

Signature
with seal & date



GFR 12 – A [(See Rule 256 (2)]

Utilization Certificate for the period from.....
for IGSTC grant-in-aid support under Small Immediate Need Grant (SING)

IGSTC Award Letter No. & Date	
Title of the SING Proposal	
Name of the Awardee with affiliation	
Name of the Parent Institute	
Name and Affiliation of the Host Collaborator	
Purpose & Place of Networking/Conference (if applicable/undertaken)	
Total amount of sanctioned grant	
Total amount of grant released	
Interest earned from IGSTC Grant, if any	
Total amount available for utilization	
Actual Expenditure incurred	
Balance to be refunded /paid	

Certified that out of _____ (amount in INR/Euro) of grant sanctioned towards Small Immediate Need Grants (SING) in favour of _____ (Institute) vide IGSTC Award /Order No IGSTC/ _____ Dated _____, provided for..... (Purpose) there is an unspent amount available of Rs/Euro..... or excess expenditure incurred amounting to Rs/Euro The institute has received interest of Rs/Euro from grant released by IGSTC for aforesaid project. The unspent amount of Rs/Euro is being refunded to Indo-German Science and Technology Centre (IGSTC) or excess amount of Rs/Euro needs to be paid by IGSTC to institute.

Certified that I have satisfied all the conditions on which the grant was sanctioned have been duly fulfilled/are being fulfilled and that we have exercised necessary checks to see that the grant was actually utilized for the purpose for which it was sanctioned. The expenditure has been incurred on various components of the SING project as per the guidelines and terms & conditions of the grants-in-aid laid down in the award letter issued by IGSTC.

Awardee

Accounts/Finance Officer

Institution/Industry (Head)

Signature
with seal & date